

**TILLMAN COUNTY DISTRICTS #123  
CONTROLLED ACCESS SYSTEM – LAW ENFORCEMENT CENTER  
BID #1-2023**

**NOTICE TO BID:**

The Board of Tillman County Commissioners is accepting sealed bids for an Access Control System at the Law Enforcement Center. Specifications are available in the office of the Tillman County Clerk, 201 N. Main, Frederick, OK or by calling (580)335-3421 ext. 3. Bids shall be in writing and contain an Affidavit of Non-Collusion. The envelope should be plainly marked “**Bid #1-2023, Controlled Access**” on the lower left corner and mailed to the Tillman County Clerk, P.O. Box 992, Frederick, OK 73542 or delivered to the Tillman County Clerk, 201 N. Main, Frederick, OK. Bids will be accepted until bid opening time at **10:30 A.M., Monday, February 13, 2023**. The Commissioners will determine the lowest and best bid, and reserve the right to reject any or all bids.

**GENERAL:**

Bids must include all construction materials, equipment, and support staff.

Bids shall be in writing and submitted by mail to Tillman County Clerk, P.O. Box 992, Frederick, OK 73542 or delivered to Tillman County Clerk, 201 N. Main, Frederick, OK.

The envelope should be plainly marked “**Bid #1-2023, Controlled Access**” on the lower left corner.

Bids will be accepted until bid opening time at **10:30 A.M., Monday, February 13, 2023**.

A completed W-9, proof of current General Liability and Workers Compensation insurance as well as an executed and notarized Affidavit of Non-Collusion must be included.

Award Criteria will include conformity with the specifications, bid price and delivery date.

Tillman County reserves the right to accept or reject any and all bids, waive minor irregularities in the bids and to award this bid in the best interest of Tillman County.

It is the responsibility of the bidder to review all the bidding requirements. Failure of a bidder to be acquainted with this information shall not relieve the bidder from any obligation of the bid requirements.

To schedule a site-visit, please contact the Jail Administrator Mike Logan at 580-335-3013.

## TERMS AND CONDITIONS

1. Sealed bids will be opened in the Commissioner's Conference Room, Tillman County Courthouse, Frederick, Oklahoma, at the time and date shown on the invitation to bid form.
2. Late bids will not be considered. Bids must be received in sealed envelopes (one to an envelope) with bid number written on the outside of the envelope.
3. Unit prices will be guaranteed correct by the bidder.
4. Firm prices will be F.O.B. destination.
5. Purchases by Tillman County, Oklahoma, are not subject to state or federal taxes.
6. This bid is submitted as a legal offer and any bid when accepted by the County constitutes a firm contract.
7. Oklahoma laws require each bidder submitting a bid to a county for goods or services to furnish a completed and notarized Affidavit of Non-Collusion which is provided below.

### AFFIDAVIT OF NON-COLLUSION

I, the undersigned, of lawful age, being first duly sworn on oath say the he (she) is the agent authorized by the bidder to submit the above bid. Affiant further states that the bidder has not been a party to any collusion among bidders in restraint of freedom of competition by agreement to bid at a fixed price or to refrain from bidding; or with any state official or employee as to quantity; quality or price in the prospective contract or any other terms of said prospective contract; or in any discussions between bidders and any state official concerning exchange of money or other thing of value for special consideration in the letting of a contract; that the bidder/contractor has not paid, given or donated or agreed to pay, give or donate to any officer or employee of the State of Oklahoma (or other entity) any money or other thing of value, either directly or indirectly in the procuring of the award of a contract pursuant to this bid.

Firm: \_\_\_\_\_

Signed by: \_\_\_\_\_

Title: \_\_\_\_\_

Address: \_\_\_\_\_  
\_\_\_\_\_

Phone: \_\_\_\_\_

Subscribed and sworn before me this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_.

(SEAL)

\_\_\_\_\_  
Notary Public (Clerk or Judge)

My commission expires: \_\_\_\_\_

NOTE: Other terms and conditions may be added at the discretion of the county officers.

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**OBJECTIVE**

It is the desire of Tillman County to replace its current Jail Control System with a new system to provide access control and intercom service, as well as control existing doors, camera system, water control system, and light control system, for the installation of a jail security system upgrade for the Tillman County Law Enforcement Center, 1500 S. Main, Frederick, OK 73542.

**SCOPE OF WORK**

- A. Vendor shall provide a fully furnished, installed and operational Control System, including ongoing maintenance, support, and end-user training for all LEC staff.
- B. Vendor shall complete comprehensive examination of existing Control and Intercom Systems to determine malfunctioning components, control compatibility, etc.
- C. Vendor shall ensure control system is fully functional with existing doors, water controls, light controls and camera system.
- D. Vendor shall furnish and install two touchscreen control stations. (Dispatch & Tower)
- E. Vendor shall identify, furnish, install and test all necessary networking equipment, cabling and other requirements needed for the work and shall reuse existing wiring when possible.
- F. Vendor shall provide labor, materials, equipment, supplies and tools required to complete the work.
- G. Vendor shall provide an as-built plan as well as a solid-state drive containing copies of all software used to operate the system.
- H. Vendor must oversee and coordinate entire project.
- I. Vendor shall be responsible for cleanup and disposal of all trash and construction debris generated by the project.

**PERFORMANCE BOND**

Successful bidder shall furnish a Performance Bond in the amount of 100 % of the proposed price, payable to Tillman County within ten (10) days of notification of award. A surety company licensed to do business at the location of the project must execute bonds. Bond form shall be AIA Document A312 or surety bond form.

**FACILITY SECURITY**

To maintain security, the County reserves the right to observe Vendor's operations and inspect their work-site at any and all times. Vendor agrees to abide by any and all of the County's rules and regulations, procedures and general orders.

County shall have the right, through its designees, to order the immediate removal of any Contractor or Sub-Contractor's employees from job site for just cause including, but not limited to, disorderly behavior, intoxication, violation of law or rule, unsafe behavior or emergency public safety reasons. County shall provide notice to the Vendor regarding the reason(s) for removal within 24 hours. The removed employee shall not be permitted to return to the site without written approval of the County.

Due to the sensitive nature of the location of this project, the County requires that Vendor provide County a list of all employees it proposes to use to complete the work.

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The undersigned signatory for the bidder represents and warrants that he has full and complete authority to submit this proposal and to enter a contract if this proposal is accepted.

**Total Bid Amount: \$** \_\_\_\_\_

**Projected Start Date:** \_\_\_\_\_

**Projected Completion Date:** \_\_\_\_\_

**VENDOR:** \_\_\_\_\_

**CONTACT:** \_\_\_\_\_ **PHONE:** \_\_\_\_\_

**ADDRESS:** \_\_\_\_\_

**SIGNATURE:** \_\_\_\_\_ **DATE:** \_\_\_\_\_

**VENDOR'S STATEMENT:**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Bid prices shall be valid for 90 days from the date of the Bid Opening**