

NOTICE TO BID

The Board of Tillman County Commissioners is accepting sealed bids for repairs to the Hollister Fire Department, District 3. Specifications are available in the office of the Tillman County Clerk, 201 N. Main, Frederick, OK or by calling (580) 335-3421. Bids shall be in writing and contain an Affidavit of Non-collusion. The envelope should be plainly marked "**Bid #3-2018**" on the lower left corner and mailed to the Tillman County Clerk, P.O. Box 992, Frederick, OK 73542 or delivered to the Tillman County Clerk, 201 N. Main, Frederick, OK. Bids will be accepted until bid opening time at **10:30 A.M., September 24, 2018**. The Commissioners will determine the lowest and best bid and reserve the right to reject any or all bids.

Cacy Caldwell
Tillman County Clerk and Purchasing Agent

TERMS AND CONDITIONS

1. Sealed bids will be opened in the Commissioner's Conference Room, Tillman County Courthouse, Frederick, Oklahoma, at the time and date shown on the invitation to bid form.
2. Late bids will not be considered. Bids must be received in sealed envelopes (one to an envelope) with bid number written on the outside of the envelope.
3. Unit prices will be guaranteed correct by the bidder.
4. Firm prices will be F.O.B. destination.
5. Purchases by Tillman County, Oklahoma, are not subject to state or federal taxes.
6. This bid is submitted as a legal offer and any bid when accepted by the County constitutes a firm contract.
7. Oklahoma laws require each bidder submitting a bid to a county for goods or services to furnish a completed and notarized Affidavit of Non-Collusion which is provided below.

AFFIDAVIT OF NON-COLLUSION

I, the undersigned, of lawful age, being first duly sworn on oath say the he (she) is the agent authorized by the bidder to submit the above bid. Affiant further states that the bidder has not been a party to any collusion among bidders in restraint of freedom of competition by agreement to bid at a fixed price or to refrain from bidding; or with any state official or employee as to quantity; quality or price in the prospective contract or any other terms of said prospective contract; or in any discussions between bidders and any state official concerning exchange of money or other thing of value for special consideration in the letting of a contract; that the bidder/contractor has not paid, given or donated or agreed to pay, give or donate to any officer or employee of the State of Oklahoma (or other entity) any money or other thing of value, either directly or indirectly in the procuring of the award of a contract pursuant to this bid.

Firm: _____

Signed by: _____

Title: _____

Address: _____

Phone: _____

Subscribed and sworn before me this _____ day of _____, 2018.

(SEAL)

Notary Public (Clerk or Judge)

My commission expires: _____

NOTE: Other terms and conditions may be added at the discretion of the county officers.

BID #3-2018
REPAIRS TO HOLLISTER FIRE DEPARTMENT

INSTRUCTIONS TO BIDDERS

Project Location:

Hollister Fire Department
210 Grand Ave.
Hollister, OK

Owner:

Tillman County
201 North Main Street
P.O. Box 992
Frederick, Oklahoma 73542
Phone 580-335-3421

Bidding and Project Requirements:

Tillman County Commissioners will be accepting sealed bids for the repair of the Hollister Fire Department building. Bids shall include all labor, materials, services and incidentals according to the requirements listed below.

Specifications may be picked up in the Tillman County Clerk's office or by calling (580) 335-3421. Bids shall be in writing and contain an Affidavit of Non-Collusion. The envelope should be plainly marked "**Bid #3-2018**" on the lower left corner. Bids will be received until bid opening at **10:30 A.M., September 17, 2018**. Late submissions will not be considered.

Submit Bid To:
Tillman County Clerk
PO Box 992, 205 N. Main
Frederick, Oklahoma 73542

Date and Time of Bid Opening: September 24, 2018, 10:30 A.M.

Bids will be opened and read in public. Bidders may be present.

A bid security is required in the amount of five percent (5%) of the bid. Bid security must be in the form of an AIA A310 bid bond, surety bid bond form, certified check or cashier's check made payable to the owner. Bid security for unsuccessful bidders will be returned no later than seven (7) days after the contract is first awarded.

A Performance and Payment Bond is required in the amount of 100% of the contract price. Each bidder shall submit evidence of ability to bond the entire value of the work. A surety company licensed to do business at the location of the project must execute bonds. Bond form shall be AIA Document A312 or surety bond form.

Contractor's liability insurance is required consisting of a minimum Two Hundred Fifty

BID #3-2018
REPAIRS TO HOLLISTER FIRE DEPARTMENT

Thousand Dollar umbrella policy indemnifying the contractor and owner from claims arising from the work.

Payroll and worker's compensation insurance is required of limits, extent and duration as required by law.

All risk builders risk insurance is required covering 100% of the work including stored materials off the site.

Certificates or binders proving the existence and extent of the above requirements shall be furnished at the time the contract for construction is executed and shall become a part of the agreement.

Liquidated damages will be assessed in the amount of \$50.00 per calendar day during which the work remains incomplete following the expiration of the number of days for completion of the work.

Oral, written, or faxed modifications to bids will not be considered. Modifying or qualifying statements of any kind shall be on a separate sheet and submitted in the same envelope with the bid.

The owner reserves the right to reject or accept any or all bids or to enter into negotiations with any bidder, or to modify the contract documents and re-bid the project, if necessary, to meet Owner's budgetary requirements. The owner reserves the right to waive any alleged breach of technicality.

Bids must be received on or before the time and date written above. Oral modifications to bids will not be accepted.

Site visit is required prior to bid opening. Contact District #3 Commissioner Kent Smith, (580) 335-1303, to schedule a visit or if you have questions.

END OF INSTRUCTIONS TO BIDDERS

BID #3-2018
REPAIRS TO HOLLISTER FIRE DEPARTMENT

REQUIREMENTS

WALLS

1. Demolish and remove all existing wall sheeting, structural framing, and sliding doors.
2. Provide and install all new structural metal, sheeting, and insulation as described below to West wall.
 - Provide and install one (1) 3' x 7' metal walk door, complete with locking hardware
 - Provide and install two (2) 12' x 14' series 432 overhead doors and one electric opener in lieu of the existing sliding doors. Owner will specify which door for the electric opener.
 - Provide and install wall metal sheeting and insulation of 26-gauge metal sheeting and 3.5" of vinyl-backed insulation. Owner will specify color.
 - o All metal must be property attached with self-sealing screws of proper length and design.
3. Provide and install all new structural metal, sheeting and insulation as described below to North, South, and East walls.
 - Provide and install wall metal sheeting and insulation of 26-gauge metal sheeting and 3.5" of vinyl-backed insulation. Owner will specify color.
 - o All metal must be property attached with self-sealing screws of proper length and design.

ROOF

1. Remove and replace all roof sheets with 26-gauge galvalume sheeting and installation of 3.5" vinyl-backed insulation.
 - Roof repair includes providing and installing seven (7) roof purlins damaged in storm.

WARRANTY INFORMATION (if any):

BID #3-2018
REPAIRS TO HOLLISTER FIRE DEPARTMENT

GENERAL: Having examined the specifications, having inspected and measured the extent of the work, and being familiar with all aspects of the conditions surrounding the project, I propose to complete all work in conformity with these drawings and specifications within the time set forth herein and at the price set forth below.

Attach bid bond(s).

Attach certificates proving ability to provide builders risk insurance, liability insurance, workers compensation insurance, and performance and payment bonds.

Commissioners reserve the right to reject any or all bids. All bids will be considered on the basis of best value to Tillman County.

Completed Affidavit of Non-Collusion, signed and notarized, must be submitted with bid.

COMPLIANCE: Bidder shall furnish a statement in writing on this specification in the Vendor's Statement below, or by an attached letter stating the construction proposed strictly meets these specifications, if not, he shall list each variation there from. The vendor shall fill in all spaces under the Vendor's Proposal. Failure to comply could result in bid rejection.

TOTAL PROJECT: Bidder agrees to begin the work upon receipt of the notice to proceed and to complete the work within ninety (90) calendar days or pay liquidated damages of \$50.00 per calendar day thereafter that the work remains incomplete.

TOTAL PROJECT BID PRICE: \$ _____

Company Name: _____

Address: _____

Contact: _____ Phone: _____

Signature: _____